***Chief Delegate***

Board of Directors Composition &Term: The Board of Directors is composed of the APTA Kentucky Executive Committee (President, President-Elect, Vice President, Secretary, Treasurer, and Chief Delegate) and the PTA Council Representative who are elected by the chapter membership and one Chairperson representing each of the five APTA Kentucky districts who are elected by district membership. The term of office for members of the Board shall be three years, with the exception of the PTA Council Representative who serves a 2-year term or until their successor is elected; the President-Elect shall serve a 1-year term elected during the final year of the current President’s term. The Chief Delegate, who shall be selected by ballot by the Chapter at the annual Chapter meeting for a term of three (3)years. The Chief Delegate shall serve no more than two consecutive three (3) year terms.

Benefits: Serving on the APTA KY Board is an excellent way to have a substantial impact in your community and your profession. You serve as a leader and advocate for the Association’s mission and vision. You gain experience in organizational dynamics, board room etiquette, and grow your professional network. It gives you the chance to develop collaborative, teamwork skills with a set of highly accomplished peers, and gain new perspectives by engaging with others.

Bylaws Qualification: Candidates shall have been a member in good standing of APTA for two years immediately prior to election.

Other Qualifications: Candidates must be willing to travel to each APTA House of Delegates (HOD) meeting during their tenure and be willing to cover incidental expenses, if any, which exceed the annual stipend provided by APTA KY.

Duties:

1. Serve as leader of the Chapter’s delegation to the House of Delegates (HOD).

1. Facilitate and maintain communication with delegates and alternate delegates throughout the year-long governance cycle of the HOD.
2. Regularly review the communications posted in the APTA House of Delegates Communities HUB, especially as the HOD approaches.
3. Organize delegate conference calls and prepare agenda for each call.
4. Participate and encourage delegate participation in regular Virtual Town Hall and Motion Concept webinars.
5. Facilitate and assign individual motion and motion concepts for delegate research (depending upon volume of topics).
6. Maintain delegate roster on an annual basis.
7. Carry out duties and responsibilities of APTA KY at HOD.
8. Maintain delegate roster and voting strength at HOD.
9. Facilitate and organize Chapter delegation at HOD.
10. Serve as APTA KY representative to additional delegate-related meetings
11. Participate in all Southern Regional Caucus (SRC) meetings to discuss motions, concepts, and APTA interviews and elections.
12. Participate in HOD and SRC meetings at APTA Combined Sections Meeting when possible.

1. Serve as a member of the APTA KY Board of Directors.
2. Attend (in-person or virtually) four regularly scheduled meetings.
3. Attend (in-person or virtually) Executive Committee meetings as necessary to discuss special issues in-between board meetings.

1. Make members aware of issues to be discussed at the HOD. Work with the Chapter President (also a delegate) to inform the Board and membership of House activities throughout the year.

6. Overall time commitment can be as little 15-20 minutes reading email and HUB communications per week in slow times, 3-5 hours/week leading up to virtual meetings and the HOD occurring in conjunction with the APTA Leadership Congress. Actual HOD meeting requires 3-4+ days of travel. Expect 12-15 hours/day on-site while HOD is in session.